

Requirements for References

Books, Monographs

Books in Russian, in Ukrainian

Surname, Name (year). *Title of the book in translit in italics* [title in English], version (number) of the edition. Name of the publishing house (if any), city, total amount of pages, language of the book.

To recode Ukrainian Cyrillic into translit use:

<http://litopys.org.ua/links/intrans.htm>

To recode Russian Cyrillic into translit use:

<http://www.translit.ru>

Examples

One Author:

Ivanov, V.V. (1993). *Efektivne upravlinnia* [Effective management]. Naukova dumka, Kyiv, 255 c. (in Ukr.).

In case, books have second or more issues:

In case, it is the second issue of the book:

Ivanov, V.V. (1993). *Efektivne upravlinnia* [Effective management], 2nd ed. Naukova dumka, Kyiv, 255 c. (in Ukr.).

In case, it is third issue of the book:

Ivanov, V.V. (1993). *Efektivne upravlinnia* [Effective management], 3rd ed. Naukova dumka, Kyiv, 255 c. (in Ukr.).

Two authors:

Ivanov, V.V., Petrov, E.P. (1993). *Efektivne upravlinnia* [Effective management]. Naukova dumka, Kyiv, 255 c. (in Ukr.).

Three authors:

Ivanov, V.V., Kozlov, G.P., Petrov, E.P. (1993). *Efektivne upravlinnia* [Effective management]. Naukova dumka, Kyiv, 255 c. (in Ukr.).

Four authors:

Govorov, S.N., Ivanov, V.V., Kozlov, G.P., Petrov, E.P. (1993). *Efektivne upravlinnia* [Effective management]. Naukova dumka, Kyiv, 255 c. (in Ukr.).

Books in English

Surname, Name (year). *Title of the book in italics*, version (number) of the edition. Name of the publishing house, city, total amount of pages.

Examples

One author:

Backer, J. (1988). *Effective management*. Pan Books, London, 255 p.

In case, it is the second issue:

Backer, J. (1988). *Effective management*, 2nd ed. Pan Books, London, 255 p.

In case, it is the third issue:

Backer, J. (1988). *Effective management*, 3rd ed. Pan Books, London, 255 p.

Two authors:

Backer, J., Cramer, C. (1988). *Effective management*. Pan Books, London, 255 p.

Three authors:

Backer, J. Gilmore, A., Cramer, C. (1988). *Effective management*. Pan Books, London, 255 p.

Four authors:

Backer, J. Evans, B. Gilmore, A., Cramer, C. (1988). *Effective management*. Pan Books, London, 255 p.

Articles in the Journals

Articles in Ukrainian, in Russian

Surname, Name (year). Translation of the title of the article in English. *Title of Edition transliteration italics* [Title in English], vol. issue, no. issue number, year, article pages or total pages number, language of edition.

Example

Ivanov, V.V., Petrov, E.P. (1993). Essential categories and factors of using labor resources potential of the population. *Ekonomika ta derzhava [Economics and State]*, vol. 1, pp. 41–45 (in Russ.).

Articles in English

Surname, Name (year). Title of the article in English. *Title of Edition*, vol. issue, no. issue number, year, article pages or total pages number, language of edition.

Example

Backer, J., Cramer, C. (1993). Essential categories and factors of using labor resources potential of the population. *Economic Theory*, vol. 1, pp. 41–45.

Materials of the Conferences

Materials in Russian, in Ukrainian

Surname, Name (year). Translated title of the article. *Name of the proceedings of the conference transliteration in italics* [translated title in brackets] transliteration of conference title [title translated] or the English name for the international conference, city, country, date, page numbers, language of the edition.

To recode Ukrainian Cyrillic into translit use:

<http://litopys.org.ua/links/intrans.htm>

To recode Russian Cyrillic into translit use:

<http://www.translit.ru>

Example

Bahrii, K. L. (2012). Peculiarities of the methodic of the analysis of material reserves in the conditions of economic reforms. *Sotsial'no-ekonomichni problemy Ukrainy v hlobal'nomu prostori. Materialy Mizhnarodnoi naukovo-praktychnoi konferentsii* [Social and economic problems of Ukraine in global Space. Mat. ChTEI KNTEU of Sci. Prac. Conf.]. Chernivtsi, Ukraine, pp.140–142 (in Ukr.).

Conferences in English

Прізвище, І. (рік). Назва статті (доповіді). *Назва конференції курсивом*, організатор конференції, місто, країна, дата проведення, pp. номери сторінок.

Surname, Name (year). Title of the article. *Name of the proceedings of the conference in italics*, organizer of the Conference, city, country, date, page numbers.

Example

Backer, J. (2012). Managing relationship quality. *QUIS5 Quality in Services Conference*, University of London, London, UK, pp. 11–14.

Articles in electronic periodical editions and other electronic resources

To recode Ukrainian Cyrillic into translit use:

<http://litopys.org.ua/links/intrans.htm>

To recode Russian Cyrillic into translit use:

<http://www.translit.ru>

- **Electronic periodical edition**

Surname, Name (year). Translation of the title of the article in English. *Title of Edition transliteration italics*, vol. issue, no. issue number. Available at: URL (Accessed date of access), language of the edition.

Example

Ivanov, V.V., Petrov, E.P. (2013). Essential categories and factors of using labor resources potential of the population. *Effective economics*, vol. 8. Available at: <http://www.economy.nayka.com.ua> (Accessed 4 Aug 2013) (in Ukr.).

- **other electronic resources**

Resource name (year). Title of the article (material). Available at: full URL (Access date), language of the edition.

Example

The official site of Dnepropetrovsk Regional State Administration (2011). News of the region. Available at: <http://adm.dp.ua/OBLADM/obldp.nsf/archive/3E8?opendocument> (Accessed 4 January 2011) (in Ukr.).

Thesis (Dissertations) and Dissertation abstracts

- **Dissertation abstracts**

Surname, Name (year). Title in English. Abstract of scientific degree Dissertation, title of the specialty, name of the University (Institute), city. Language of the issue.

Example

Stolyar, L.G. (2013). *Record and control of production costs and calculating of the net cost of lacquer and painting production*. Abstract to PhD dissertation, Accounting, Analysis and Audit. National Trade and Economics University of Kyiv, Kyiv (in Ukr.).

- **Thesis**

Surname, Name (year). Title in English. Scientific degree Thesis, title of the specialty, name of the University (Institute), city. Language of the issue.

Example

Stolyar, L.G. (2013). *Record and control of production costs and calculating of the net cost of lacquer and painting production*. PhD dissertation, Accounting, Analysis and Audit. National Trade and Economics University of Kyiv, Kyiv (in Ukr.).

Laws, regulations, collections of documents

- Laws, regulations

Allocated in electronic resources (Web sites):

Examples

1. *Economic codex of Ukraine* (2013). Available at: <http://zakon4.rada.gov.ua/laws/show/436-15/print1361273008589150> (Accessed 16 January 2003) (in Ukr.).

2. *About State Programme of Privatization*, Law of Ukraine of 13.02.2012 № 4335-VI. Fund of the state property of Ukraine. Available at: http://www.spfu.gov.ua/_layouts/SPFUSite/Definition/RegulationsDetails.aspx?ID=2176 (in Ukr.).

Allocated in printed editions:

Example

Cabinet of Ministers of Ukraine (2007). *Resolution “On approval of the State program of development of the Ukrainian village until 2015”*. Official bulletin of Ukraine, vol. 73, p. 2715 (in Ukr.).

- collection of documents

Allocated in electronic resources (Web sites):

Example

Ministry of Finance of Ukraine (2013). *Performance indicators of the State and the consolidated budget of Ukraine for 2010-2011*. Available at: http://www.minfin.gov.ua/file/link/328305/file/DBU_ZBU.pdf (Accessed 22 august 2013) (in Ukr.).

Allocated in printed editions:

Example

State Statistics Service of Ukraine (2009). *Research and innovation activity in Ukraine 2008*. Statistical yearbook, Derzhkomstat, Kyiv (in Ukr.).